

**LOWER ALLEN TOWNSHIP  
BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**March 10, 2025**

**6:00 PM**

**AGENDA**

- 1. Call to Order by President.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** None.
- 4. Audience Participation:** Any item on the agenda or any business pertinent to the Township. Discussions will be limited to five (5) minutes per person.
- 5. CONSENT AGENDA**  
Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?  
  
Accept motion to approve the items on the Consent Agenda, which are listed as follows:
  - a. Check Register of February 28, 2025 in the amount of \$205,555.36.
  - b. Check Register of March 07, 2025 in the amount of \$28,840.82.
  - c. Credit Card Register of March 2025 in the amount of \$14,598.25.
- 6. PRESIDENT CARON**
  - a. Accept a motion to adopt **RESOLUTION 2025-R-14**, recognizing, commending and honoring Henry Lane Buchanan for the attainment of the rank of Eagle Scout.
  - b. Accept a motion to adopt **RESOLUTION 2025-R-15**, adopting the Tax Collector's 2025 Fee Schedule, with an effective date of April 1, 2025.
- 7. HUMAN RESOURCES**
  - a. New employee introduction: Mr. Cody Johnston, Maintenance Specialist in the Public Work Department whose starting date was Tuesday, February 25, 2025.
  - b. Update on the Human Resources Department.

## **8. PUBLIC SAFETY**

- a. No agenda items.

## **9. PUBLIC WORKS**

- a. Discussion and possible action: Authorization to purchase and install LED fixtures to upgrade the streetlights at the Route 15 and Slate Hill Road Interchange. This will be paid from the General Fund in the total amount of \$24,900 for parts and labor.
- b. Discussion and possible action: Authorizing Change Order No. 1 for the Landscape Maintenance of BMPs 2024-2025 Project.
- c. Discussion and possible action: Authorizing expenditures exceeding the budgeted amount, for Barbara Arnold, Environmental Programs Manager, to attend the Water Leadership Cohort and Water Environment Foundation Conference. This will be paid for from the Stormwater Fund.

## **10. COMMUNITY AND ECONOMIC DEVELOPMENT**

- a. Discussion and possible action: Accept a 90-day extension for SLD #2024-02 Kindt Properties Preliminary/Final Subdivision and Land Development Plan.
- b. Discussion and possible action: Accept a 90-day extension for SLD #2024-05 Capital City Mall Preliminary/Final Subdivision Plan.
- c. Discussion and possible action: Accept a 90-day extension for SLD #2024-08 Merritts Properties, LLC. Preliminary/Final Subdivision Plan.

## **11. FINANCE**

- a. Update on the Finance Committee's initial meeting.

## **12. MANAGER**

- a. Discussion and possible action: Approving Firefighter tax credits for tax year 2024.
- b. Update on the formation of the IT/Website Committee.

## **13. COMMISSIONERS REPORTS**

### **14. Executive Session**

- a. Personnel matter regarding an update on the Police Collective Bargaining.
- b. Legal matter regarding an update on the Township's website.

## **15. Adjourn.**